



**KILC** 九段日本文化研究所 日本語学院  
Kudan Institute of Japanese Language & Culture

**2024**  
**SUMMER HOLIDAY**

**PROGRAMS**

サマーホリデーコース

夏季假期課程

홀리데이코스

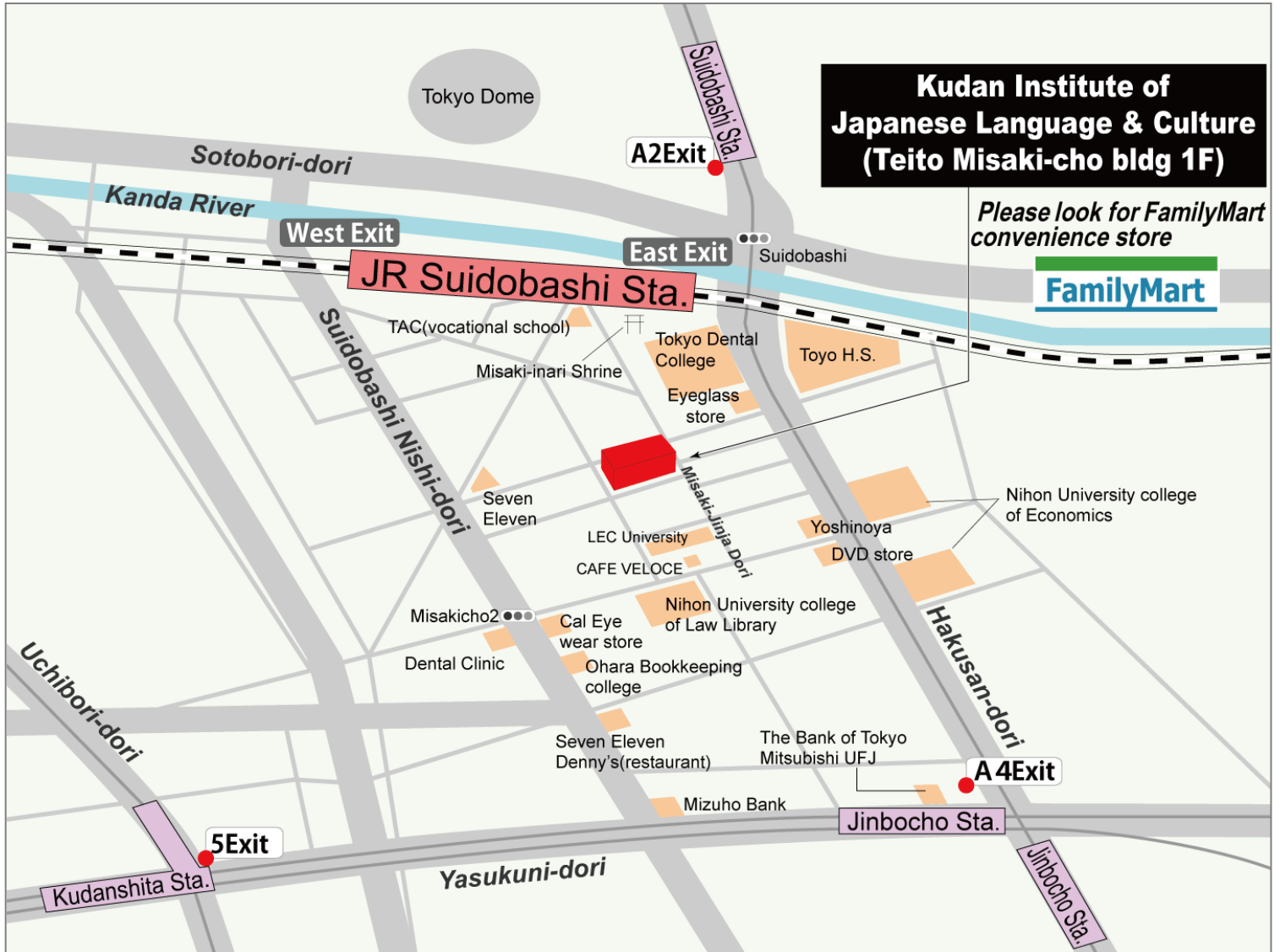


## Welcome to Kudan!!

Since 1988, we have been providing Japanese language and cultural education in Tokyo.

- ◆ A "Homestay" is the best way to learn Japanese and improve your level quickly!
- ◆ Feel the diversity! Students from more than 45 countries will be at school!
- ◆ The school is in the easily accessible heart of Tokyo. A 15-minute train ride will take you either in Shibuya, Shinjuku or Ikebukuro. It is convenient to hang around after school!
- ◆ We have English, Korean and Chinese speaking staff so that we can provide counseling and assistance with both academic and personal matters.

## School Map



Address: Teitomisaki Building 1F, 2-7-10, Kandamisaki-cho, Chiyoda-ku, Tokyo 101-0061, Japan  
Tel:81-3-3239-7923 Fax:81-3-3239-7920

## By Train

- Toei-Shinjuku-Line/Eidan-Hanzomon-Line Jimbocho Station A4 Exit 8 minute-walk (600 M)
- Toei-Shinjuku-Line/Eidan-Hanzomon-Line/Tozai-Line Kudanshita Station Exit 5 9 minute-walk (700 M)
- Toei- Mita-Line Suidobashi Station Exit A2 5 minute-walk (400 M)
- JR Line Suidobashi Station East Exit 4 minute-walk (300 M)

# Summer Course 1,2,3

## *Present Yukata (Summer Kimono) for all participants!*

**\*This is the most popular course ever! Many students have been studied in this course.**

The purpose of this course is to provide students with many practices of daily conversation for their spoken & listening skills to be brushed up. In the lessons, you will learn a lot of situational conversation that you may come across during your stay in Japan. This is the ideal course for the student like you who would like to learn Japanese in the relatively short period of time. In this course, you will also experience authentic Japanese culture, tradition, and society through the various activities provided. Thus, you can enjoy your language study as well as sightseeing in Japan. For your accommodation, we arrange "Homestay". Living with a Japanese family makes it possible for you to experience "REAL JAPAN", and we believe your Japanese communication skills will improve dramatically.

### Courses

Course	Date	Term	Level
Summer Course 1	July 6 –August 3	4 weeks	For Beginner, Intermediate & Advanced
Summer Course 2	August 3- August 24	3 weeks	For Beginner, Intermediate & Advanced
Summer Course 3	July 6 –August 24	7 weeks	For Beginner, Intermediate & Advanced

\* For over 15 years old (High school student and older)

\* Please make sure to purchase travel insurance before coming to Japan.

\* Accommodation: We can arrange homestay, guesthouse or apartment.

\*We do not have host families that can accommodate students who have epilepsy, mental illness (including the past), or who require vegetarian (especially vegan) or gluten-free diet so we will arrange a guesthouse.

\* We stay in hotels for overnight trips. Due to the large number of participants, we divide the students into groups, so they share the room. Groups will be divided based on the gender specified in their passports.

\* Inclement weather and unforeseen circumstances may affect certain outdoor activities and can be changed on the day of the activity.

\* No refunds will be made if activities or trips are cancelled due to inclement weather or unforeseen circumstances.

\*For students whose flights are cancelled and cannot arrive as scheduled, we will arrange a taxi to meet the student's new arrival date and time. In this case, we charge 10,000 yen per person as airport transfer rearrangement.

### Fees

Course	<b>1</b>	372,000 YEN	263,000 YEN
Course	<b>2</b>	355,000 YEN	267,000 YEN
Course	<b>3</b>	590,000 YEN	418,000 YEN
Fee Included		Registration fee, Tuition, Study material fee, Activity fee, Homestay arrangement fee, Homestay fee (including breakfast & dinner for weekdays, 3meals for weekends), **Airport pickup fee (for sending-off fee <u>NOT</u> included) **We are not able to arrange UM service. (Unaccompanied Minors)	Without Homestay arrangement fee, Homestay fee, Airport pickup fee
Fee Not Included		Transportation Expenses (from house to school), Lunch Expenses (during weekdays)	
Note		Application Deadline <u>Course 1 and 3: April 19, 2024</u> <u>Course 2: June 14, 2024</u> *We will close the application when we reach the capacity. Course fees will not be refunded after the program starts due to personal reasons.	

\*4,000yen bank fee will be charged for overseas remittance.

# Summer Course 1



## Trip to Nikko and Kamakura!!

\*Visit the world heritage shrines of Nikko and trip to Kamakura

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
						7/6 Arrival	7 Free Time
AM	8 Placement Test & Orientation	9 Study Japanese	10 Study Japanese	11 Study Japanese	12 Study Japanese	13 Tokyo Tour	14 Free Time
PM		Try on Yukata		Museum			
AM	15 National Holiday	16 Study Japanese	17 Study Japanese	18 Study Japanese	19 Study Japanese	20 Trip to Nikko	21 Free Time
PM			Tokyo Dorm City Attractions		Trip to Nikko		
AM	22	23 Study Japanese	24 Study Japanese	25 Study Japanese	26 Study Japanese	27 Trip to Kamakura	28 Free Time
PM		Handcraft			Trip to Kamakura		
AM	29 Study Japanese	30 Study Japanese	31 Study Japanese	8/1 Study Japanese	2 Study Japanese	3 Departure	
PM		Making Suchi		Tokyo Skytree	Graduation		

# Summer Course 2



## Trip to Kyoto ~ the 17 properties of world heritage site are in Kyoto ~

\*Kyoto was Japan's capital for over a thousand years (794-1868)

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
						8/3 Arrival	4 Free Time
AM	5 Placement Test & Orientation	6 Study Japanese	7 Study Japanese	8 Study Japanese	9 Study Japanese	10 Trip to Hakkei-jima Sea Paradise	11 Free Time
PM		Try on Yukata		Cultural Exchange			
AM	12 National Holiday	13 Study Japanese	14 Study Japanese	15 Study Japanese	16 Study Japanese	17 Trip to Nagatoro	18 Free Time
PM			Tea Ceremony				
AM	19 Study Japanese	20 Study Japanese	21 Study Japanese	22 Trip to Kyoto	23 Trip to Kyoto	24 Departure	
PM	Kyoto Orientation		Trip to Kyoto				

# Summer Course 3

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
						7/6 Arrival	7 Free Time
AM	8 Placement Test & Orientation	9 Study Japanese	10 Study Japanese	11 Study Japanese	12 Study Japanese	13 Tokyo Tour	14 Free Time
PM		Try on Yukata		Museum			
AM	15 National Holiday	16 Study Japanese	17 Study Japanese	18 Study Japanese	19 Study Japanese	20 Trip to Nikko	21 Free Time
PM			Tokyo Dorm City Attractions		Trip to Nikko		
AM	22 Study Japanese	23 Study Japanese	24 Study Japanese	25 Study Japanese	26 Study Japanese	27 Trip to Kamakura	28 Free Time
PM		Handcraft			Trip to Kamakura		
AM	29 Study Japanese	30 Study Japanese	31 Study Japanese	8/1 Study Japanese	2 Study Japanese	3 Free time	4 Free Time
PM		Making Sushi		Tokyo Skytree			
AM	5 Study Japanese	6 Study Japanese	7 Study Japanese	8 Study Japanese	9 Study Japanese	10 Trip to Hakkei-jima Sea Paradise	11 Free Time
PM				Cultural Exchange			
AM	12 National Holiday	13 Study Japanese	14 Study Japanese	15 Study Japanese	16 Study Japanese	17 Trip to Nagatoro	18 Free Time
PM			Tea Ceremony				
AM	19 Study Japanese	20 Study Japanese	21 Study Japanese	22 Trip to Kyoto	23 Trip to Kyoto	24 Departure	
PM	Kyoto Orientation		Trip to Kyoto				

# Accommodation

## Homestay



## Guest House (Private Dormitory)



This program provides you with a "HOMESTAY". Please understand and accept the following conditions below:

- (1) Please understand that every host family will vary in terms of religion, occupation, race, nationality, lifestyle, and financial situation.
- (2) We take into consideration student requests as listed on the application form and homestay questionnaire; however, it may not be possible to grant all requests. Kudan reserves the right to make any final decisions regarding student placement.
- (3) There may be a delay in sending the homestay matching report to students due to late receipt of the application, changes in arrangements, or sudden family cancellation etc.
- (4) Host family changes will not be permitted based solely on an individual's request.
- (5) It may occur that two students or more stay in one family due to an application delay, last minute host family cancellation or change etc.
- (6) It may occur that a student is placed with several different families due to an application delay, last minute host family cancellation or change etc.
- (7) Please note that commuting will usually be one hour or more, as the school is not located in a residential area.

### **HOMESTAY**

- (1) The lifestyle and customs (toilet, bathroom etc) of each family will vary in each household. Please follow what the other members of the family do.
- (2) Please make every effort to clearly communicate your thoughts and feelings. Kudan staffs are available to assist you if required. Please also keep it mind that the Japanese way of thinking, manners may be different from your home country.
- (3) Please ask permission from your family and school before inviting your friends' home or going out. Please make sure to give priority to your host family's schedule. Please also take into consideration their schedules when making requests of them.
- (4) It is not considered acceptable to invite one's boyfriend/girlfriend into one's bedroom.
- (5) Please keep all valuables (travelers' checks, cash, watches, cameras etc) in a safe place such as a locked suitcase. Your personal items are your responsibility.
- (6) Please always carry your passport with you.
- (7) Every family will have different mealtimes. Please follow your family's schedule.
- (8) Please obey Japanese law and the school's regulations regarding smoking and drinking restrictions.
- (9) Driving (car, motorcycle, etc.) is prohibited.
- (10) Students are responsible for cleaning their own room and doing their dishes. It is greatly appreciated if students offer to assist with their family's household chores.
- (11) If a student has agreed to join a party, a trip and sightseeing which their host family has organized, they will be responsible for paying your own way.
- (12) A student will be responsible for paying all their individual purchases, meals outside of the home, telephone costs etc.
- (13) Please attend all the activities in the program. Fees will NOT be refunded if you do not attend or participate in the planned activities.
- (14) A student's homestay will be changed to a hotel/dormitory stay if it is considered that the student is not abiding by the regulations of the program. The student will be responsible for paying any additional fees incurred for accommodation, meals, and transportation.

### **Changes**

- (1) Please be aware that your host family may be changed in the event of a sudden accident, sickness, natural disaster etc. If this occurs prior to your departure for Japan, you may be placed temporarily in a hotel or dormitory until a new placement can be made.
- (2) In the case where a homestay has been cancelled after the student has departed for Japan, students may be placed in a hotel or dormitory until a new arrangement can be made.
- (3) In the above two cases, Kudan will pay for any additional accommodation charges and transportation fees if these fees exceed your initial payment. Please note that the cost of meals and other individual expenses will not be covered.
- (4) Students will be required to stay in a hotel for the evening if they are unable to reach their homestay due to arriving on a flight after 18:00. Students will be responsible for the cost of the hotel. Kudan reserves the right to make changes in the program schedule (excursions, trips, lessons etc.) and will inform students of these changes as soon as possible.



# Application Procedures and Regulations

## 1. How to apply

Please fill out and sign the application form and send it back to us by email. We will send you the invoice.

## 2. Payment deadline

Payment needs to be made within 30 days from the invoice issue date.

## 3. Cancellation

Notification of intention to cancel course participation will only be accepted in writing.

Cancellation by telephone is unacceptable.

## 4. Cancellation charge

In the event of course cancellation, applicants will be required to pay a cancellation fee.

## 5. Refund policy

### Cancellation

#### Before the course starts:

- (1) Applicants may cancel their participation in the course prior to the starting date; however, they will be required to pay a cancellation fee (as detailed below). The cancellation fee will be deducted from the total amount paid. In cases where the amount received is not enough to cover the full amount of the cancellation charge, applicants will be asked to make up the difference.
- (2) full refund will only be given under the following conditions:
  - a. When an applicant's spouse or member of their immediate family passes away.
  - b. Natural disasters, transportation strikes any other uncontrollable event occurs.
  - c. When the course cannot operate regularly or begin as regularly scheduled.

Cancellation Date	Fee
45days to 31 days before starting date	10% of the total fee
30days to 15days before starting date	30% of the total fee
14days to 2 days before starting date	50% of the total fee
The day before or the starting date	100% of the total fee

\*If the applicants did not meet policy 2 (payment deadline), we will see it has cancelled.

After the course starts: No part of the program fee will be refunded.



Para consulta y inscripción

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